

Attachment D
Example Application*

*All applications must be submitted online [here](#).
Hard copies mailed or faxed will not be accepted.
Below is an example of the online application.
For assistance, please call 855-323-3030.

• Permanent Generator Initiative Application

I. Applicant Information

- Name *

First Name

Last Name
- Email *
- Phone *
- Address *
- City *
- State *
- County *
- Zip Code *
- Business Name (as it appears on federal tax returns) *
- Is the business' Taxpayer Identification Number (TIN) a Federal Employer Identification Number (FEIN) or the Social Security Number (SSN) of an owner? *
 FEIN SSN
- Business FEIN *

Do not enter any dashes, or SSN.
- If your business uses a personal Social Security Number, you will be contacted with further instructions when your application is reviewed.
- Is your business a New York State Women or Minority-owned Business? *
 Yes No

II. Gas Station Information

- Gas station name *
- Physical address of gas station *
- City *

- County *

- Zip Code *

- Electric Utility Provider *

Con Edison LIPA Orange-Rockland Central Hudson

Other:

- Is the applicant the property owner? *

Yes No

- Applicant will need to demonstrate they have received authorization from the property owner to make changes to the building. To include the attachment, see the Required Documents section below.

• Generator Installation

- What is the anticipated size of your generator installation? (kW) *

- Will the generator provide power to the entire facility? *

Yes No

- What is the anticipated total cost of labor for your installation? *

\$

- What is the anticipated hours of labor for your installation? *

- What is the anticipated total cost of the generator and materials for your installation? *

\$

- What is the anticipated total cost of your installation? *

\$

A quote will need to be attached to the end of this application showing a breakout of materials and labor.

- NYSERDA will cover up to 100% of selected project's cost. What percentage are you requesting from NYSERDA? *

Enter 90% to 100%. Your project cost and cost share percentage will affect the score you receive in the selection process.

• Services and Capacities

- Indicate the number of dispensers and the total storage capacity for each type of fuel. See below for a photograph of a typical fuel dispenser.

Note: A single dispenser can fuel two vehicles at the same time.

- Enter the number of dispensers that only pump GASOLINE: *

- Enter the number of dispensers that only pump DIESEL fuel: *

- Enter the number of dispensers able to pump both GASOLINE and DIESEL fuel: *

- GASOLINE storage capacity (gallons): *

- DIESEL storage capacity (gallons): *
- Can the gas station dispense a type of fuel other than gasoline or diesel? *
Yes No
- If yes, indicate the type of OTHER fuel provided at station: *
Compressed Natural Gas Kerosene Propane E85
- Enter the number of dispensers for OTHER FUEL: *
- Kerosene storage capacity (gallons) *
- Compressed Natural Gas storage capacity (gallons) *
- Propane storage capacity (gallons) *
- E85 storage capacity (gallons) *
- Please describe your hours of operation: *

- Does the gas station have a convenience store? *
 Yes No
- Approximate size of convenience store in square feet. *
- Which additional service(s) does your station have: *
 Coolers Ice Retail Food Prep Dry Goods
 Other:

- Is this gas station a location used for fueling by local or state authorities or emergency responders? *
 Yes No

If "yes", letter(s) from the corresponding agency, confirming this, will need to be submitted at the end of this application. This will increase the gas station's competitive scoring.

III. Required Documentation

- Women or Minority Owned Business Certification *
Note: While your form data will be encrypted, **file uploads are stored unencrypted** and will be hosted publicly on a 3rd party CDN.
- Consent from property owner to make changes to the building *
Note: While your form data will be encrypted, **file uploads are stored unencrypted** and will be hosted publicly on a 3rd party CDN.
- Letter(s) from agency confirming location is used for fueling by local or state authorities or emergency responders. *
Note: While your form data will be encrypted, **file uploads are stored unencrypted** and will be hosted publicly on a 3rd party CDN.

- Quote from Installer to complete permanent generator installation. *

Note: While your form data will be encrypted, **file uploads are stored unencrypted** and will be hosted publicly on a 3rd party CDN.

See example quote, attached to the PON, to make sure all required items are included in the quote.

- Signed Signature Page (print and sign the next page and attach it here) *

Note: While your form data will be encrypted, **file uploads are stored unencrypted** and will be hosted publicly on a 3rd party CDN.

IV. Applicant Signature

- The Applicant understands that this Application will not be approved if the requirements of the Permanent Generator Initiative are not met. The Applicant understands that payment will be contingent on meeting all the terms and conditions of the Permanent Generator Initiative. Payment will be issued to the Applicant. By submitting this Application, the Applicant agrees to allow
any federal, state, local governmental agency or authority that has or is providing emergency storm recovery funding for damage sustained as a result of the storms to share its information with NYSERDA and its agents relevant to flood recovery funding; and (d) NYSERDA and its agent's access to any and all books and records NYSERDA may require to monitor compliance. Any information shared as a result of this agreement shall not be available for disclosure or inspection under the NYS Freedom of Information Law, Public Officers Law, Article 6.

Except as required by applicable law or regulations, NYSERDA and its agents will endeavor to maintain the confidentiality of all identifying and proprietary information submitted as part of the application. Notwithstanding the foregoing, such information may be made available to NYSERDA staff and designated individuals that are processing the application and to federal, state or local officials and to auditors evaluating the Permanent Generator Initiative and others as NYSERDA may deem to be required in accordance with applicable law and regulations, including judicial orders and subpoenas.

The NYS Freedom of Information Law, Public Officers Law, Article 6, provides for public access to information NYSERDA possesses. Public Officers Law, Section 87(2)(d) provides for exceptions to disclosure for records or portions thereof that "are trade secrets or are submitted to an agency by a commercial enterprise or derived from information obtained from a commercial enterprise and which if disclosed would cause substantial injury to the competitive position of the subject enterprise." Information submitted to NYSERDA that the Applicant wishes to have treated as proprietary, and confidential trade secret information, should be identified and labeled "Confidential" or "Proprietary" on each page at the time of disclosure. This information should include a written request to exempt it from disclosure, including a written statement of the reasons why the information should be exempted. See Public Officers Law, Section 89(5) and the procedures set forth in 21 NYCRR Part 501 <http://nyserdera.ny.gov/~media/Files/About/Contact/NYSERDARegulations.ashx>. However, NYSERDA cannot guarantee the confidentiality of any information submitted.

The Applicant may be obligated to repay any assistance received in the event: (a) its application, including any information provided therewith or thereafter, contains any material misrepresentations; or (b) the assistance was made in error and the applicant is not entitled to assistance under the Permanent Generator Initiative; or (c) additional assistance is received for the same purpose from any other grant or other assistance from the local, state or federal governments, third-party private assistance, loans and/or insurance.

NYSERDA and its agents will conduct site visits and audit applications on a random or specified basis for a period extending to six years after the final disbursement of assistance. NYSERDA and its agents reserve the right to contact contractors, vendors, insurance companies and other federal, state and local government agencies to confirm information included, or that should have been included, in the application.

I give consent and authorize NYSERDA and its representatives to make any and all inquiries necessary to verify the information provided herein. This information includes, but is not limited to, direct contact with my current and previous landlords, employers, credit holders, credit references, financial institutions, neighbors or police departments.

The undersigned attests that, to the best of my knowledge and belief, all statements in the application, including all attachments hereto and any affidavits, certifications or supplementation information provided herewith, are accurate and complete. I understand that the submission of inaccurate or fraudulent information may be grounds for denial or recapture of any assistance to be provided hereunder, and may be punishable by criminal, civil or administrative penalties.

I have read and agree to all Permanent Generator Initiative information. I understand that I am obliged to comply with local, state and federal regulations and to obtain all necessary approvals and permits. I release NYSERDA and its agents from any and all claims arising from this project. Under penalties of perjury, the Applicant certifies that:

1. The Applicant is not subject to backup withholding because: (a) the Applicant is exempt from backup

withholding, or (b) the Applicant has not been notified by the Internal Revenue Service (IRS) that they are subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified the Applicant that they are no longer subject to backup withholding, and
2. The Applicant is a U.S. citizen; U.S. resident alien; or a partnership, corporation, company, or association created or organized in the U.S. or under the laws of the U.S.

- I understand that by checking the "I Agree" box: (1) I am applying for assistance hereunder; and (2) I am duly authorized to execute any and all documents on behalf of the business owner, in connection with this application. I attest that, to the best of my knowledge, all statements in this application, including all schedules, appendices and additional information submitted in connection herewith, are accurate and complete. *

I Agree

- Signature *

- Signature *

Signature

Use your mouse or finger to draw your signature above

- Title *

- Date/Time *

- **Note: To complete this application you will need to print this page, sign, scan, and attach the digital file to this application per the last item of the previous section, "Required Documents".**